

e-Discovery Services Fact Sheet

Electronic discovery, or “e-Discovery” refers to any process in which electronic data is located, forensically secured, and methodically searched with the intent of using it as evidence in a criminal or civil legal case. The types of potential evidentiary material recovered as part of an e-Discovery investigation include email, text files, images, chat discussions, calendar appointments, databases, spreadsheets, audio files, animation, web sites, and computer programs. A thoroughly documented affidavit in support of an e-Discovery application can be prepared as part of litigation strategy.

As part of our computer forensic and e-discovery services, we can retrieve, preserve, catalogue, and analyze electronic data stored on computer hard drives, servers, e-mail systems, cell/smartphones, tablets and other devices such as iPods. Newer techniques of e-Discovery include the ability to forensically secure emails from Cloud-based email accounts, and perform the necessary forensic e-Discovery examination of the acquired contents. We can assist in a wide range of matters including financial investigations, exfiltration cases, employee terminations, litigation support and regulatory proceedings.

Depending on the size of the case, the e-Discovery investigation will also include a process where corporate employees, which may include Legal, HR or Audit, review and redact information before the final report is issued. The e-Discovery tools allow for large quantities of email and attachments/documents to be thoroughly indexed and examined by trained analysts, and then reviewed, vetted or redacted as required. The next step is often a review process by assigned corporate employees and can be initiated with as little as 3 hours of instruction on the e-Discovery program, provided by our forensic analysts.

The time it takes to conduct the analysis and review depends on several factors, including the size of the case (# and size of emails/attachments/documents), the complexity of the search terms and processes used to filter irrelevant material, and also the criteria that may be imposed by counsel or a Court of Law.

Having considerable experience in email recovery and e-Discovery cases, C.S.I. Services is well aware of challenges faced by lawyers and paralegal staff. Our e-Discovery techniques are guided by industry best practice as it pertains to forensics and e-Discovery, and align to principles documented in the Sedona Principles of Electronic Discovery.